

PARENT HANDBOOK

A Guide to the Best Summer



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A CAMP YOU CAN TRUST

ABOUT US



Dear Camp Families,

Welcome to Little Champ Camp! We're thrilled to have you join us for an exciting and enriching camp experience.

OUR MISSION

At our camp, we pride ourselves on providing personalized and intimate settings with a low camper/leader ratio for efficient supervision and meaningful interactions. Our mission revolves around creating a positive environment where every camper is encouraged to learn and develop essential physical literacy skills.

We follow the CHAMPION philosophy:

- C – Courage to be you
- H – Honor in actions and interactions
- A – Attitude: cultivating a positive mindset
- M – Motivation to excel
- P – Perseverance in goals
- I – Integrity in all endeavors
- O – Optimism in all situations
- N – Never giving up

We're excited for the growth and fun-filled moments ahead for your child at Little Champ Camp. Let the journey to a champion mindset begin!

Best regards, Little Champ Camp Team



SITES NUMBERS



CLARKSON Phone

+647-474-2722



WESTACRES Phone

+647-793-3904



Website

littlechampcamp.com



E-mail

littlechampcamp@gmail.com

COVID-19 SCREENING

To ensure the well-being of everyone, we kindly request all parents to proceed to the Screening Area (look for the sign) to initiate the screening process.



For the safety of our campers and staff, a daily screening is mandatory at drop-off each morning. This involves active verbal participation in screening questions. Additionally, temperature checks and hand sanitization are required for all campers and staff upon entering the camp.

Please be advised that any campers or staff who do not meet the screening requirements will not be permitted to enter the facility. We appreciate your understanding and cooperation as we prioritize the health and safety of our Little Champ Camp community.

WHAT TO BRING TO CAMP



Lunch (Nut free) & Utensils

Fork & Spoon



Snacks

There are two snack times.



Lunch Bag

Highly suggest icepack and insulated.



Hat

Large brimmed



Sunscreen

Suggested 50+ and water proof



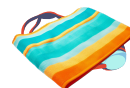
Extra Clothes

Especially for our 4 year olds.



Swimsuit

Suggested light weight long-sleeve swim shirt.



Towel

Suggested add plastic bag for wet items



Running Shoes

Suggested sandals for swim



Water Bottle

Insulated

SWIM

WHAT YOU NEED TO KNOW

Our exciting programming, where swimming is an integral part of our daily schedule. For your convenience, family change rooms with single stalls will be utilized to allow campers to independently change.

Rest assured, the safety of our campers is our top priority. They will be under the supervision of trained Lifeguards and our CPR and First Aid Trained Camp Leaders throughout all swim activities. Weekly deep-end tests will be conducted, adhering to regular swim admission standards.

ALL LEVELS WELCOME

To make the most of their swim experience, all campers are required to bring the following:

- A towel
- A plastic bag
- A bathing suit/bathing shorts (with the ability to change independently)
- Goggles (if needed)
- Sunscreen (campers are required to apply sunscreen themselves)
- Life jackets, provided in various sizes by the City of Mississauga

We look forward to making a splash with your camper in a safe and enjoyable aquatic environment!



CHANGE-ROOMS



Equipped with a minimum of 6 independent and private stalls.



Only one person is allowed in the change-room at a time.



Campers will change in the family change-room



Campers are encouraged to use the change-room independently.



In the event a camper is struggling, supervisors will be notified.



Supervisors will contact parents and seek permission to assist if needed.

WASHROOM POLICY

To ensure a hygienic and comfortable experience for our campers, we have washroom facilities available at all locations with specific policies in place:



Washroom Options:

1. Campers can use the Pool Washroom within the family change room (individual stall with a sink).
2. Alternatively, portable washrooms exclusively used by campers and our team members are available.

Washroom Policies:

- Only one person at a time is allowed in the washroom.
- Portable washrooms are thoroughly sprayed down after each use.
- Smaller campers will have access to a portable toilet seat and stepping stool.
- Portable washrooms are locked before the end of camp daily.
- Campers must use hand sanitizer after using the washroom.
- Only campers and team members are permitted to use portable washrooms.
- Campers are always accompanied by Camp Leaders or another camper when using the washroom.



Washroom Accident Policy:

- In the event of a washroom accident and if extra clothes are not available, we will use the camper's swimsuit temporarily.
- Parents will be informed and asked to bring a change of clothes if needed.
- Soiled clothing will be placed in a plastic bag and returned to the camper's backpack.
- Campers will rejoin the group after addressing the situation.
- Baby wipes will be provided if the camper is younger.



Your understanding and cooperation with these policies ensure a clean and safe environment for everyone at camp. If you have any concerns or questions, please feel free to reach out.

IMPORTANT

OUTDOOR POLICY



To optimize the outdoor experience at Little Champ Camp, we have established specific policies to ensure the well-being and participation of every child:

Outdoor Policy:

- Little Champ Camp is an outdoor-based program. Campers must come prepared with suitable clothing for all weather conditions. This includes a hat, sunscreen (SPF 30+), and a water bottle.
- Due to sunscreen allergies, LCC team members will not provide or apply sunscreen. Campers will be reminded by camp leaders to apply sunscreen before outdoor activities.
- Parents are encouraged to apply waterproof sunscreen in the morning before the camper arrives at Little Champ Camp.
- On the first day of camp, pool rules are discussed. Children will have the opportunity to swim in our outdoor community pools, with a deep-end test available for those wishing to swim in deeper waters.
- Campers will have regular water breaks throughout the day to stay hydrated. Please ensure they bring a water bottle, with extras on humid days.

SAFETY

EMERGENCY AND ILLNESS:

In the case of an emergency, contact the Little Champ Camp number, and we will assist in making the necessary arrangements. If your child becomes ill during the program, you will be notified immediately. If you're unavailable, the emergency contact will be contacted for arrangements, including pickup if required.

SAFETY:

Safety is our top priority. All team members are certified in Emergency First Aid and undergo comprehensive training before the program begins. Understanding and adhering to safety rules and behavior expectations is crucial. These will be discussed by Program Team members on the first day of each week and reiterated as needed.

PHONE NUMBERS:

Westacres:
Clarkson:
Available 8:30 am to 4:00 pm



SAFETY IS OUR NUMBER 1 PRORITY

SAFE ARRIVAL



To ensure a smooth and secure experience, please take note of our pickup and drop-off procedures:

Pickup and Drop-off Hours:

Camp Hours: 9:00 am to 4:00 pm

Extended hours can be purchased if needed

Morning Drop-off:

- Arrival no earlier than 9:00 am, allowing our team to set up for an active day
- Parents/Guardians must physically escort their child to the drop-off location



Steps:

1. Line up with the Camp Supervisor
2. Temperature check and COVID-19 pre-screen by the Camp Supervisor
3. Once cleared, the camper receives their tent assignment
4. Parent and camper proceed to the assigned tent, drop off items
5. Camp Leaders will sign in the camper
6. Parents can say goodbyes, and campers join the activity



Comfort Items:



If your camper may find it challenging to say goodbye, feel free to bring a comforting item from home (e.g., a small stuffed animal). Our trained team is ready to assist and ensure everyone's comfort.

SAFE DISMISSAL



Children will only be released to individuals listed on the Camper Information Form with photo identification.

Children under 10 years of age are not permitted to leave unescorted.

- For campers aged 10 years and older, unescorted departure is allowed with written consent from a parent or legal guardian. Here are the steps to follow for dismissal:

Dismissal Steps:

1. Parents will pick up campers at the tent assigned for their child.
2. On the first day of the week, parents will be asked to provide their ID.
3. Campers will be signed out at this time, and parents can receive an update on their camper's day.

Ensuring a safe and organized dismissal process is our priority. We appreciate your cooperation and look forward to providing you with regular updates on your camper's exciting experiences at Little Champ Camp.

EXTENDED AM

7:30 AM - 9:00 AM:



SIGN IN

One tent and one dedicated Camp Leader will be present to set up and take down equipment daily.

DURING

Various activities will be available for campers during this time.

REGULAR START

The majority of our team members will arrive at 8:30 am, bringing additional equipment to prepare for the start of regular hours.

EXTENDED PM

4:00 PM - 6:00 PM:

START

Similar to the morning, one tent and one Camp Leader will be present for setup and takedown.

DURING

Activities will be provided for campers during this period.

SIGN OUT

Sign-out procedures will follow the same protocol.



ALLERGIES & FOOD



01



Daily Essentials

Each camper is required to bring their lunch, snacks, and a fully filled water bottle every day.

02



Allergy Forms

Please take a moment to fill out the Allergies Form, especially if your camper carries an EpiPen. This form helps us understand and address any allergies effectively.

03



Action Plan

Campers with an EpiPen are kindly requested to complete the Allergies Form and work with the Camp Leader and Camp Director to establish an Action Plan, ensuring their safety and well-being throughout their time with us.

04



Cooperation

Your cooperation is greatly appreciated as we strive to create a secure and inclusive environment for all our campers.

BEFORE CAMP

INCLEMENT WEATHER

To ensure a smooth experience during inclement weather, we've outlined the following procedures:

Inclement Weather Protocol:

- The Camp Director will assess inclement weather conditions at 6:30 am on the morning of the affected day.
- An email blast will be promptly sent to all parents by 6:30 am, notifying them to drop off their campers at the designated inclement weather facility.



Kindly ensure our email address (littlechampcamp@gmail.com) is marked as safe to avoid it being redirected to your junk mail.

- A notice about inclement weather will be prominently displayed on our website (littlechampcamp.com) as a top banner.

For any inquiries during this period (6:30-8:30am) please call (647) 957-2455, after 8:30 am please call your direct site.

WESTACRES INCLEMENT WEATHER

Westacres Inclement Weather Address: Applewood United Church, 2067 Stanfield Rd, Mississauga, ON L4Y 1R4

Entrance: Front door of Church

Sign In: Please sign in at the front door with the Camp Supervisor.

Day location: We will be in the gym.

Pick Up: Pick up will be at the church at the front door.



CLARKSON INCLEMENT WEATHER

Clarkson Inclement Weather Address: The Walden Club, 1400 Walden Cir, Mississauga, ON L5J 4N2

Sign In: Please sign in at the front door with the Camp Supervisor.

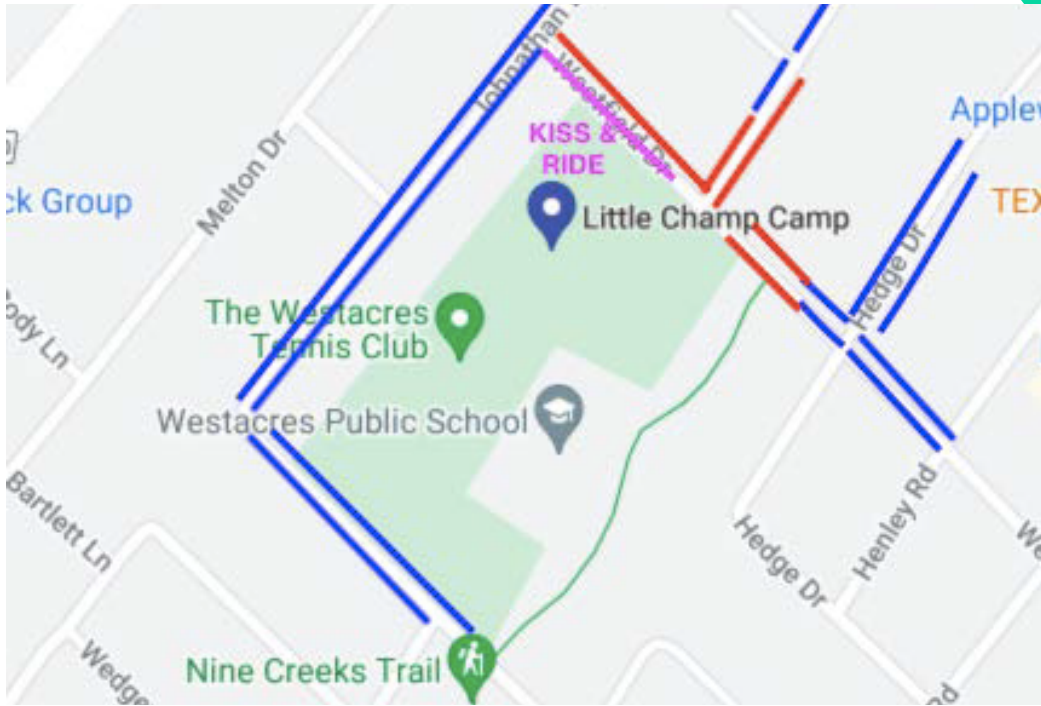
Day location: We will be in the community room

Pick Up: Pick up with kiss & ride system



IMPORTANT

WESTACRES KISS & RIDE



To facilitate smooth parking and ensure a seamless drop-off and pick-up experience, please adhere to the following guidelines:

Parking:

Park your vehicle in any designated areas marked in blue. Ensure vigilant parking within allowed zones, as no-parking areas close to our site are marked in red. Please avoid parking in these non-parking zones to prevent traffic issues and community complaints.

No Parking Zone:

Strictly avoid parking in the red areas marked as no-parking zones. These areas are indicated with NO Parking Signs. Parking in these zones may lead to increased traffic concerns and community complaints.

Kiss & Ride:

Opt for our Kiss & Ride service for quick drop-offs and pick-ups. A staff member wearing an orange vest will greet you in your vehicle and assist in escorting your child to and from the campsite. Detailed instructions are provided below for your convenience.

Your cooperation in following these parking guidelines contributes to a safe and efficient camp experience.

WHAT YOU NEED TO KNOW

BEHAVIOUR POLICY

We Encourage:

- Using "please" and "thank you"
- Taking turns and sharing with one another
- Speaking kindly to others in a positive tone
- Practicing appropriate communication of emotions
- Respecting our Camp Leaders and Supervisor

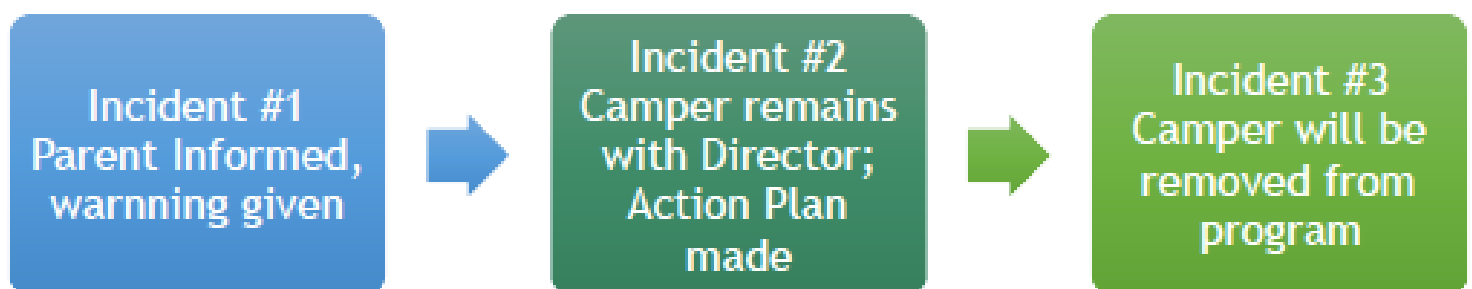
We Do Not Condone:



- Any form of bullying
- Physical violence or inappropriate touching
- Verbal aggression
- Swearing
- Disregarding Camp Leaders' instructions
- Inappropriate display of body parts or discussions

Our rules are in place to ensure a respectful and dignified environment for all campers and Camp Leaders. Our top priority is safe fun, and in the event of incidents or accidents, a strict policy is followed, documented in an Accident/ Incident Report and parents will be promptly informed if necessary. Please note, that we reserve the right to expel any camper or parent due to inappropriate behavior.

Thank you for joining us in fostering a positive and enriching camp experience for everyone at Little Champ Camp.



ENSURE YOU LEAVE WITH ALL ITEMS

LABELING ITEMS

LET US KNOW AND WE CAN LABEL FOR YOU (TAPE & MARKER)

To enhance your child's camp experience and ensure the safe return of their belongings, we kindly request that you label all items with their name. This proactive measure aids our staff in promptly reuniting any misplaced items with their rightful owner.

We understand that children may occasionally misplace their belongings, and our goal is to expedite the return process for everyone. Your cooperation in labeling items is greatly appreciated.



Backpack



Extra clothing



Towel



Hat



Lunch Bag



Sunscreen



Water Bottle



DOG POLICY



While we share a love for animals, we want to ensure a comfortable environment for all our campers. To accommodate varying comfort levels, we kindly request that parents who bring their dogs for drop-off/pick-up remain outside our campgrounds, beyond the designated pylons. Our Supervisor will be happy to assist with the sign-in/sign-out process for your camper at that time.

Your understanding and cooperation in adhering to this dog policy contribute to a positive and inclusive camp experience for all.



GET IN TOUCH WITH US



Website

littlechampcamp.com



Phone

+647-957-2455



E-mail

littlechampcamp@gmail.com